



**Alaska Child and Adult Care Food Program
Family Day Care Home Program**

Tier I Categorical Eligibility for Children in Tier II Homes

July 1, 2009- June 30, 2010

Child Care Assistance subsidies are provided to eligible families through the State of Alaska, Department of Health and Social Services/Division of Public Assistance (DHSS/DPA) based on family size and family income under the Alaska Temporary Assistance Program (ATAP). For those families who qualify for child care assistance, an “*Authorization for Child Care*” is issued by the Division of Public Assistance to the parent and lists the names of children eligible to receive state child care assistance.

The “*Authorization for Child Care*,” which indicates that the family co-pay amount is equal to or less than the current Tier I Eligibility Family Co-pay Scale, must be on file in family day care homes that participate in the Child & Adult Care Food Program. When the current child care assistance authorization is on file, the family daycare home provider will be paid Tier I rates for all eligible children in Tier II homes.

In addition to the “*Authorization for Child Care*,” a family daycare home provider must provide their sponsor organization with a parent certification statement which verifies a family’s size. The parent statement is referred to as the “*Family Size Verification and Documentation*” form and is included as page 2 of this document. The statement must be provided to the Sponsor Organization prior to payment at Tier I rates, except for those families who have a co-pay of less than \$316/month.

The “*Family Size Verification and Documentation*” form is not confidential and may be submitted by the provider with the Authorization for Child Care form to their Sponsor Organization. It is not necessary for the parent to submit the form to the sponsor directly; however, a parent must complete the form, not the family daycare home provider.

**TIER I ELIGIBILITY FAMILY CO-PAY SCALE
July 1, 2009 through June 30, 2010**

All families with Child Care Assistance co-pay of \$316 or less, regardless of family size, qualify for Tier I rates.

Family Size	Maximum Co-Pay/ Month
2	\$316
3	\$571
4 or more	See below

All families with four (4) or more persons who are eligible for Child Care Assistance subsidies qualify for Tier I rates, regardless of co-pay amount.



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Family Size Verification & Documentation

July 1, 2009- June 30, 2010

Each eligible parent must complete and sign this form and provide it to their family daycare home provider. A family daycare home provider must provide their Sponsor Organization with this parent certification statement which verifies a family's size.

A. Provider's Name _____
(Please print)

B. Names of children listed on "Authorization for Child Care" from Public Assistance:

_____ (Please print)	_____ (Please print)
_____ (Please print)	_____ (Please print)
_____ (Please print)	_____ (Please print)

C. Family size of _____ used to calculate Child Care Assistance subsidy co-pay
(Refer to <http://health.hss.state.ak.us/dpa/programs/ccare/passII.html>)

D. Parent Certification Statement:

I certify that the above information is true and correct and that the family size listed above is the same as that used to calculate my Child Care Assistance subsidy that is administered by the Department of Health and Social Services, Division of Public Assistance. I understand that the Department of Education & Early Development, Child Nutrition Services office, may verify the information I have provided.

Parent Name (print)

Parent Signature

Date